

New Electronic Calendar for Small Businesses



The Australian Taxation Office has released a new electronic calendar to assist small businesses manage their tax lodgment and payment deadlines.

1. The calendar is designed for small businesses with turnovers below \$2 million.

2. After answering some simple questions, the calendar records all the due dates required for the year, such as when to lodge your business activity statement.



3. Other features of the calendar include:

- recording personal notes and reminders
- updating the calendar at any time if the business structure or reporting obligations change
- printing a one-page yearly planner for tax obligations and due dates.

4. The Tax Office reminds small businesses to get the latest version of the calendar at the start of each financial year to ensure the lodgment and payment information is up to date.

**To download a free copy of the Tax Calendar
visit www.ato.gov.au**



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